

GENERAL INFORMATION FOR RICHMOND TOWNSHIP

Municipality Information:

Richmond Township
11 Kehl Drive
Fleetwood, PA 19522

Phone: (610) 944-0348
Fax: (610) 944-6461
Email: richtwp@ptd.net
Website: <https://www.richmondtownshipberks.com/>

Building Code Official & Zoning Officer Information:

Kraft Municipal Group, Inc.
6525 Shillington Plaza
Shillington, PA 19607

Phone: (610) 777-1311
Fax: (610) 775-7188
Email: contact@kraftmunicipalgroup.com
Website: www.kraftmunicipalgroup.com

Township Engineer Information:

Scott Anderson
Kraft Municipal Group
6525 Shillington Plaza
Shillington, PA 19607

Phone: (610) 777-1311
Fax: (610) 775-7188
Email: scott.anderson@kraftmunicipalgroup.com
Website: www.kraftmunicipalgroup.com

Public Sewage Enforcement Officer (SEO) Information:

Scott Rights
Steckbeck Engineering and Surveying, Inc.
279 North Zinns Mill Road, Suite A
Lebanon, PA 17042

Phone: (717) 272-7110
Email: srights@steckbeck.net
Website: www.steckbeck.net

Private Sewage Enforcement Officer (SEO) Information:

LTL Consultants Ltd.
One Town Centre Drive
PO Box 241
Oley, PA 19547

Phone: (610) 987-9290
Fax: (610) 987-9288
Email: jweber@ltlconsultants.com; bpflum@ltlconsultants.com
Website: <http://www.ltlconsultants.com/index.php>

Stormwater Management Information:

If the improvement you wish to make to your property will create ≥ 500 square feet of impervious surface (a surface or structure that is solid and will not allow water to pass through it), a stormwater management plan must be submitted to the Township Engineer for verification of compliance with the Township Stormwater Management Ordinance.

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Building & Zoning Permit Application & Fees Information:

There is a Non-Refundable Permit Application Fee that is applied to the total permit fee balance. Please refer to the adopted fee schedule for the municipality for more information.

\$50.00 residential zoning

\$150.00 non-residential (commercial) zoning

\$100.00 residential building

\$250.00 non-residential (commercial) building

**Should your project require both building and zoning approval, both application fees must be submitted.*

Make checks payable to "Richmond Township".

Applications are submitted to, and permits picked up at the Township office at the above address.