

Womelsdorf Borough

101 W High Street, Womelsdorf, PA 19567

(610) 589-4725

Code Enforcement

FOR OFFICIAL USE ONLY

License Fee \$ _____ Date _____

Inspection Fee \$ _____ Date _____

Inspector _____ Date _____

Re-Inspect Fee \$ _____ Date _____

Rental Unit Registration & License Application

1. **New Registration** **Renewal** **Change in Owner/Property Manager**

2. RENTAL PROPERTY ADDRESS

Address: _____ City: _____

Number of Units: _____ Type of Rental (Circle): Single-Family Duplex (2 Family) Multi-Family (3 or More Units)

3. OWNER INFORMATION

Name: _____ Business Name: _____

Mailing Address: _____ City: _____ State: ____ ZIP: _____

Phone Numbers: Day: _____ Email: _____

Cell: _____ FAX: _____

Emergency Representative: _____

Mailing Address: _____ City: _____ State: ____ ZIP: _____

Phone Numbers: Day: _____ Evening: _____

Cell: _____ FAX: _____

4. PROPERTY MANAGEMENT INFORMATION

Name: _____ Business Name: _____

Mailing Address: _____ City: _____ State: ____ ZIP: _____

Phone Numbers: Day: _____ Email: _____

Cell: _____ FAX: _____

5. RENTAL UNIT(S) INFORMATION *(Attach additional sheets as necessary)*

Unit or Apt # _____ **Number of sleeping rooms in this unit:** _____ **Number of occupants:** _____

List the names of all occupants of this unit including children:

Tenant phone number(s); Home - _____ Cell - _____

Utilities: Owner's Responsibility: Heat Electric Water Sewer Yard Maintenance

Tenant's Responsibility: Heat Electric Water Sewer Yard Maintenance

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6. OWNER/AGENT CERTIFICATION

I hereby attest to the truth and accuracy of the information contained in this application and grant Womelsdorf Borough permission to conduct any and all inspections required and affirm that all tenants of the subject property will be informed of required and scheduled inspections.

Printed Name: _____

Signature: _____ **Date:** _____