

Borough of Wernersville
100 N. Reber St. Wernersville, PA 19565
(610) 678-1486
Code Enforcement

FOR OFFICIAL USE ONLY

Registration Fee \$ _____ Date _____
Inspection Fee \$ _____ Date _____
Inspector _____ Date _____
Re-Inspect Fee \$ _____ Date _____

Rental Unit Registration form

1. Renewal **Change in Owner/Property Manager** **New Registration**

2. RENTAL PROPERTY ADDRESS

Address: _____ City: _____
of Units: _____ Type of Rental Unit: Single-Family Duplex (Two Family) Multi-Family (3+ Units)

3. OWNER INFORMATION

Name: _____ Business Name: _____
Mailing Address: _____ City: _____ State: _____ ZIP: _____
Phone Numbers: Day: _____ Email: _____
Cell: _____ FAX: _____
Emergency Representative: _____
Mailing Address: _____ City: _____ State: _____ ZIP: _____
Phone Numbers: Day: _____ Evening: _____
Cell: _____ FAX: _____

4. PROPERTY MANAGEMENT INFORMATION

Name: _____ Business Name: _____
Mailing Address: _____ City: _____ State: _____ ZIP: _____
Phone Numbers: Day: _____ Email: _____
Cell: _____ FAX: _____

5. RENTAL UNIT(S) INFORMATION (*Attach additional sheets as necessary*)

Unit #1 (Number of sleeping rooms in this unit: _____)

Names of Current Occupants: _____

Utilities: Owner's Responsibility: Heat Electric Water Sewer Yard Maintenance

Tenant's Responsibility: Heat Electric Water Sewer Yard Maintenance

Unit #2 (Number of sleeping rooms in this unit: _____)

Names of Current Occupants: _____

Utilities: Owner's Responsibility: Heat Electric Water Sewer Yard Maintenance

Tenant's Responsibility: Heat Electric Water Sewer Yard Maintenance

Unit #3 (Number of sleeping rooms in this unit: _____)

Names of Current Occupants: _____

Utilities: Owner's Responsibility: Heat Electric Water Sewer Yard Maintenance

Tenant's Responsibility: Heat Electric Water Sewer Yard Maintenance

6. OWNER/AGENT CERTIFICATION – I hereby attest to the truth and accuracy of the information contained in this application and grant the Borough of Wernersville permission to conduct any and all inspections required and affirm that all tenants of the subject property will be informed of required and scheduled inspections.

Signature

Printed name

Date